



NATALIE A. HUBLEY  
PRESIDENT

## COMMONWEALTH AUTOMOBILE REINSURERS

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### NOTICE OF MEETING

#### MAIP STEERING COMMITTEE

A meeting of the MAIP Steering Committee will be held at the Automobile Insurers Bureau Conference Center at 101 Arch Street, 7<sup>th</sup> Floor, Boston, on

**THURSDAY, SEPTEMBER 12, 2019 AT 1:00 P.M.**

#### MEMBERS OF THE COMMITTEE

Mr. John Kelly – Chair  
MAPFRE U.S.A. Corporation

Ms. Elizabeth Brodeur  
Mr. Allen Chaves  
Mr. Joshua Damico  
Ms. Jean Downey  
Mr. John Olivieri, Jr.  
Mr. Henry Risman  
Mr. Barry Tagen  
Mr. Christopher Taylor  
Ms. Marie-Armel Theodat  
Mr. Mark Winiker

Safety Insurance Company  
Arbella Insurance Company  
GEICO  
The Norfolk & Dedham Group  
J.K. Olivieri Insurance Agency, Inc.  
Risman Insurance Agency, Inc.  
Pilgrim Insurance Company  
The Hanover Insurance Company  
R. Theodat Insurance Agency, Inc.  
A-Affordable Insurance Agency Inc.

#### AGENDA

##### MSC

##### **19.01 Records of Previous Meeting**

The Records of the MAIP Steering Committee meeting of June 6, 2019 should be read and approved.

##### MSC

##### **19.03 CAR Conflict of Interest Policy**

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

**MSC**

**19.04 Updates to MAIP Rules and Procedures Manual**

CAR will review proposed amendments to the Assigned Risk Company Procedures Manual and the Assigned Risk Producer Procedures Manual. Modifications made to the Manuals eliminate obsolete language, reflect current practices and provide consistency with Rules 21-40 of CAR's Rules of Operation. (Docket #MSC19.04, Exhibits #4 and #5)

**MSC**

**19.10 MAIP Non-Compliance Program – Review of ARP Payment Violations**

At previous meetings, the Committee discussed compliance data relative to reported agency MAIP Rule violations. Information previously provided by staff indicated that a high percentage of violations reported by the industry involve payment issues and include the remitting of payments to the carrier on a timely basis, submitting sufficient premium down payments and returning unearned commissions. The Committee discussed various options for improving the process and reducing the number of violations, including the discussion of electronic transfer payment options.

To assist the Committee in its continued discussion relative to the extent of this issue, staff was requested to prepare an analysis of producer violation data, including the type of payment issues occurring, in order to determine whether the late remittance of premium is a market wide problem or limited to just a few producers. Staff's analysis will be distributed as additional information prior to the meeting.

**Other Business**

To transact any other business that may properly come before this Committee.

**Executive Session**

The MAIP Steering Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

WENDY BROWNE  
Vice President – Business Operations

Attachments

Boston, Massachusetts  
August 19, 2019