



NATALIE A. HUBLEY
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

101 Arch Street, Suite 400 Boston, Massachusetts 02110
www.commauto.com 617-338-4000

NOTICE OF SPECIAL MEETING

GOVERNING COMMITTEE

A meeting of the Governing Committee will be held virtually via Zoom video conferencing software on

TUESDAY, JULY 30, 2024, AT 10:00 A.M.

If you plan to attend this meeting and are not a member of this Committee, please RSVP by completing the Visitor Security Form located in the Contact Us/Visitor Information section of CAR's website. CAR will then forward to you, via email, meeting access information. Please do not share access information provided by CAR but refer others wishing to attend the meeting to CAR's Visitor Security Form.

MEMBERS OF THE COMMITTEE

Mr. John Olivieri, Jr. – Chair
J.K. Olivieri Insurance Agency, Inc

Ms. Pamela Bodenstab-Krynicky
Ms. Sarah Clemens
Mr. Kevin Costigan
Mr. Thomas DePaulo
Mr. William Hughes
Ms. Ida Denard Jones
Ms. Nicole Martorana
Ms. Mary McConnell
Mr. Tiago Prado
Mr. Christopher Taylor
Ms. Meredith Woodcock

P.L. Krynicky Insurance Agency, Inc.
MAPFRE U.S.A. Corporation
GEICO
Cabot Risk Strategies, LLC
Arbella Insurance Group
Denard Insurance Agency, Inc.
FBInsure
Safety Insurance Company
BRZ Insurance, LLC
The Hanover Insurance Company
Liberty Mutual Group

AGENDA

GC
24.03 CAR Conflict of Interest Policy

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

GC

24.17 Ad Hoc Office Lease Review Committee

The Governing Committee will hear the report of the Ad Hoc Office Lease Review Committee meeting of July 2, 2024.

The Records of the Ad Hoc Office Lease Review Committee meeting of July 2, 2024 are attached (Docket #GC24.17, Exhibit #1).

The Records of the Ad Hoc Office Lease Review Committee meeting of July 2, 2024 have been distributed and are on file.

Other Business

To transact any other business that may properly come before this Committee.

Executive Session

The Governing Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

NATALIE HUBLEY
President

Attachment

Boston, Massachusetts
July 16, 2024



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RECORDS OF MEETING

AD HOC OFFICE LEASE REVIEW COMMITTEE – JULY 2, 2024

Members Present

Mr. John Olivieri, Jr. – Chair
Ms. Mara Harres
Mr. Christopher Harrison
Mr. William Hughes

J.K. Olivieri Insurance Agency, Inc.
Plymouth Rock Assurance Corporation
Safety Insurance Company
Arbella Insurance Group

24.04 Office Lease Extension Option

Mr. John Olivieri advised the committee that discussion of CAR's lease extension proposal for its current office space located in Boston at 101 Arch Street may be detrimental to CAR's negotiating position if those discussions occur in open session. As such, the Chair received a duly made motion that was seconded to convene in executive session to discuss the lease negotiations and at the conclusion of those discussions to return to open session for a motion, if warranted. After a unanimous roll call vote to convene in executive session, each committee member confirmed that no other person was present with them or able to hear the discussions. The committee then convened in executive session to discuss the lease negotiations. At the conclusion of the executive session, the committee reconvened in open session.

At that time, on a roll call vote, the committee unanimously voted to recommend that the Governing Committee approve the proposed lease terms with three added conditions, as discussed in executive session, and direct CAR's president to sign a letter of intent with the landlord.

STEVEN GAUTIERI
Controller

Boston, Massachusetts
July 16, 2024