



NATALIE A. HUBLEY  
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

101 Arch Street, Suite 400 Boston, Massachusetts 02110

[www.commauto.com](http://www.commauto.com)

617-338-4000

## NOTICE OF MEETING

### COMMERCIAL PROGRAM OVERSIGHT COMMITTEE

A meeting of the Commercial Program Oversight Committee will be held virtually via Zoom video conferencing software, on

**TUESDAY, JANUARY 19, 2021 AT 1:00 P.M.**

If you plan to attend this meeting and are not a member of this Committee, please RSVP by completing the Visitor Security Form located in the Contact Us/Visitor Information section of CAR's website. CAR will then forward to you, via email, meeting access information. Please do not share access information provided by CAR, but refer others wishing to attend the meeting to CAR's Visitor Security Form.

### MEMBERS OF THE COMMITTEE

Mr. John Olivieri, Jr. – Chair  
J.K. Olivieri Insurance Agency Inc.

Mr. Charles Boynton, III  
Mr. Brian Hayes  
Mr. Bryan Hurwitz  
Ms. Sharon Murphy

Boynton Insurance Agency, Inc.  
Quincy Mutual Group  
The Norfolk & Dedham Group  
Acadia Insurance Company.

### AGENDA

#### CPOC

##### 20.01 Records of Previous Meeting

The Records of the Commercial Program Oversight Committee meeting of October 15, 2020 should be read and approved.

#### CPOC

##### 21.03 CAR Conflict of Interest Policy

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

**CPOC**

**20.06 Commercial Program Evaluation – 2021 Request for Proposal**

The current Commercial Servicing Carrier Program is set to expire on December 31, 2021. A Request for Proposal (RFP) is scheduled to be distributed to the industry by March 1, 2021 for Servicing Carrier appointments to service the commercial automobile residual market, beginning with policies effective January 1, 2022 and subsequent.

In order to facilitate the Committee's preparation of its recommendation to the Governing Committee at its February 10, 2021 meeting, CAR staff is in the process of drafting the RFP. The draft will address certain components of the commercial programs for the upcoming term as discussed by the Committee at its October 15, 2020 meeting. The draft RFP, and other documentation to assist the Committee in its review, will be distributed as additional information prior to the meeting.

**Other Business**

To transact any other business that may properly come before this Committee.

**Executive Session**

The Commercial Program Oversight Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

JOHN METCALFE  
Director – Residual Market Services

Boston, Massachusetts  
January 6, 2021