



NATALIE A. HUBLEY
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COMMONWEALTH AUTOMOBILE REINSURERS

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NOTICE OF MEETING

COMMERCIAL PROGRAM OVERSIGHT COMMITTEE

A meeting of the Commercial Program Oversight Committee will be held at the Automobile Insurers Bureau Conference Center at 101 Arch Street, 7th Floor, Boston, on

TUESDAY, JANUARY 22, 2019 AT 12:30 P.M.

MEMBERS OF THE COMMITTEE

Mr. William Cahill, Jr. – Chair
The Hanover Insurance Company

Mr. Charles Boynton, III
Mr. Peter Chung
Mr. Brian Hayes
Mr. John Olivieri, Jr.

Boynton Insurance Agency, Inc.
The Norfolk & Dedham Group
Quincy Mutual Group
J.K. Olivieri Insurance Agency, Inc.

AGENDA

CPOC

18.01 Records of Previous Meeting

The Records of the Commercial Program Oversight Committee meeting of December 18, 2018 should be read and approved.

CPOC

19.03 CAR Conflict of Interest Policy

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

CPOC

18.04 Commercial Program Oversight

At its December 18, 2018 meeting, the Commercial Program Oversight Committee was provided with a draft of a template for Servicing Carriers to use in preparing their 2018 Annual Reports. The Committee discussed the contents of the draft, as well as the distribution and review of the completed

reports. The Committee requested staff update the Annual Report template based on their discussions and recommendations and to provide the Committee with a document that would be designed such that it would be effective in the collection and summarization of the responses. Documentation will be distributed as additional information prior to the meeting.

CPOC

18.06 Request for Reimbursement of Extraordinary Expenses – Arbella Protection Insurance Company

At its meeting on November 8, 2018, the Committee requested Arbella and CAR staff to provide further clarification of the requested dollar amounts prior to any Committee approval of a reimbursement amount and agreed to meet prior to the end of the year to further consider Arbella's request. At its December 18, 2018 meeting, the Committee was provided with additional information clarifying the expense amounts being requested by Arbella. Following a review of the information and discussions on related program issues, the Committee requested Arbella provide additional detail relating to its determination of employee cost per hour and sample employee activity logs in order to continue its evaluation of the company's request. Documentation will be distributed as additional information prior to the meeting.

Other Business

To transact any other business that may properly come before this Committee.

Executive Session

The Commercial Program Oversight Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

JOHN METCALFE
Director – Residual Market Services

Boston, Massachusetts
January 11, 2019