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PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

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February 14, 2019

ACCOUNTING AND STATISTICAL NOTICE NO. 628

Annual Statement 2018 Massachusetts Automobile Reconciliation

In accordance with the 2019 Call Schedule published in Accounting and Statistical Notice No. 626, dated February 12, 2019, a copy of each company's Massachusetts Automobile Period Ending December 31, 2018 Annual Statement totals must be received at CAR no later than March 15, 2019. However, companies are encouraged to submit their statements prior to the due date, if possible.

Note: Submissions received after the March 15, 2019 deadline will be assessed a \$100 per day penalty fee.

Companies are required to submit the following data components:

- Copy of electronic NAIC filing (via Diskette, CD-Rom, USB Flash Drive or Internet Submission)
- Non-Reportable Data (if applicable)

The information reported for Statutory Page 14 data will include Non-Reportable data. Non-Reportable data refers to coverages included in the Statutory Page 14 numbers that are not statistically reportable to CAR. Common examples include umbrella premium, excess coverage, risk management business, auto warranty programs, and mechanical breakdown programs.

Note: Companies should not use the data entry function for 4th quarter information except for Non-Reportable data. Companies not in compliance may be subject to penalties.

If you do not have access to CAR's online Annual Statement Reconciliation System, please have your company's Security Administrator request a user-ID and password through CAR's website. Please contact a member of CAR Data Operations Department for other questions regarding the use of this system.

CAR will compare the totals derived from the data reported in your company's January through December 2018 monthly accounting and statistical submissions to the totals from the Annual Statement submissions. The Non-Reportable totals are subtracted from the Statutory Page 14 data prior to the comparison. The results of the comparison are available via the online Reconciliation Reports function. If the difference between the statement totals and the statistically reported totals is greater than plus or minus five percent, then a written explanation must be submitted to CAR by the designated due date. The online Explanation Notes function is the tool necessary to comply with your company's response and it is imperative that companies utilize it. Companies that fail to comply with the reporting requirements associated with the reconciliation process will be subject to penalties. For additional information refer to Part VII – Statistical Data Quality Program of the Massachusetts Private Passenger and Commercial Automobile Statistical Plans.

The due dates for reporting quarterly/annual statement data are included in the Call Schedule, which CAR publishes at the beginning of each calendar year.

Companies can confirm their compliance in verifying the reporting of Statutory Page 14 data and Explanation Responses through the online reconciliation reports at any time.

Detailed information regarding this system can be found in the online Annual Statement Reconciliation Manual.

Questions regarding the reporting of Annual Statement data and the online Annual Statement Reconciliation System should be directed to your company's Data Analyst.

LISA TRAYNHAM
Data Analyst